

# *Don't have a printer?*

Follow the instructions below to  
make your own submittal sheet

**\*\*\*↓ Make Your Own Submittal: Write this onto any blank sheet of paper ↓\*\*\***

## **Personal Information:**

1. Name
2. Phone Number
3. Billing Address
4. Email Address
5. (optional) Purchase Order # or Job Name

## **Sample Information:**

**Include each piece of information below for each sample taken**

6. Sample ID (Be sure to match the Sample ID on the bag with the ID written on the submittal sheet)
7. Test Type (visit website for test types. Examples: Lawn, Garden, Heavy Metals, Potting Soil, Etc.)
8. Crop (Example: Tomatoes, General Veggies, Hemp, Cannabis, Lawn/Turf, Orchard, Fescue Seed, etc.)
9. Notes (Examples: Good area/bad area, yellow leaves, stunted growth, twisted leaves, low yield, etc.)
10. Date & Time of Sample.
11. Signature of Sampler

Once you have a made a submittal form, when sampling, for your own reference, make a map or take detailed notes of 'what, where & why' for each sample. This will help make sure you align reports to each sample you take, especially if taking multiple samples.

For Sampling instructions visit [www.dirtrepair.com/diy-sampling](http://www.dirtrepair.com/diy-sampling)

**\*\*\*You must include this submittal form with your sample shipment\*\*\***

Ship or Drop-off samples at:

**Soil Testing Services  
4736 Royal Ave. PO#158  
Eugene, OR 97402**

Contact [office@diydirt.com](mailto:office@diydirt.com) if you have any questions

# Standard Submittal Sheet Example:

This is what are standard Soil Submittal Sheet looks like as an example to copy



Bill To

Name:	
Phone Number:	
Billing Address:	
City, State, Zip:	
Email Address:	
Purchase Order # or Job Name:	

Copy to (send results copy to):

Sample ID <small>(match with sample bag)</small>	Test Type(s) <small>(See website for options)</small>	Crop <small>(ex. Veggies, Hemp, Grass, etc...)</small>	Notes <small>(ex. Good area/bad area, yellow leaves, stunted, etc...)</small>

Signature:

Date & Time of Sampling:

## **Have a printer and you are here by mistake?**

Go back to DirtRepair.com’s home page, scroll down to the ‘3 Step Instructions Section’ and click on this link:

**Step 1**  
Print and mail out lab submittal form and label sample bag  
**Click Here**

**Step 2**  
Collect 2 cups of sample material into sample bag  
[Learn More](#)

**Step 3**  
Ship or drop off sample:  
Soil Testing Services  
4736 Royal Ave, #158  
Eugene, OR 97402

You can also find a download link on the How It Works Page: [www.dirtrepair.com/diy-sampling](http://www.dirtrepair.com/diy-sampling)

As a Family-Owned-Business, We are PROUD to serve our community.

Contact [office@diydir.com](mailto:office@diydir.com) if you have any questions